

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY APRIL 8<sup>TH</sup>. 2014  
At 7.00pm.**

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**Public Session:**

There were no members of the public in attendance.

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**Present:**

Mr. D. Roberts (Chairman)  
Ms. S. McIntosh  
Mrs. G. Matthews  
Mr. A. Foster  
Mr. J. Kennedy  
Mrs. M. Clarke  
Mrs. F. Medley  
Mrs. T. Howells (for part of the meeting).

**In Attendance:**

Mr. S. Jones (Shropshire Councillor).  
Ms. S. Thomas (Shropshire Council).  
The Parish Clerk.  
Mr. R. Bailey (for part of the meeting).

**14/01 Apologies:**

Apologies were presented and accepted from Mrs. J. Manley, Mr. P. Sharp, Mr. R. Pinches and Flt. Lt. J. Hobkirk (RAF Shawbury).

**14/02 Declaration of Personal or Prejudicial Interests:**

There were no interests declared.

**14/03 Minutes of Meeting held on March 11<sup>th</sup>. 2014:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record after it was noted that Grinshill Dog Show was taking place on September 14<sup>th</sup>. not August 14<sup>th</sup>.

**14/04 Management of the Moat Area:**

Mr. Richard Bailey had been invited to participate in this item.

It was decided that there was no need for a committee to manage the Moat area and that the Chairman, supported by Councillor McIntosh, would keep a watching brief and liaise closely with Mr. Bailey who would carry out the same role with the Glebe area.

Mr. Bailey would continue to cut the grass in the Moat area and also hand mow a strip on both sides of the new paths once they were installed. Twice each year he would spray the edges of the paths to prevent weed encroachment.

It was agreed to place three donated benches at strategic places in the area.

In the long term it was decided to re-visit the plans for the pool which had been discussed by the Council a few years previously. It was noted that fencing for the project was still stored at Mr. Pinches' property.

#### **14/05 Community Infrastructure Levy:**

Ms Sue Thomas (Shropshire Council's Community Action Officer) gave a detailed and interesting presentation on the Community Infrastructure Levy, showing how the money was raised and then divided between the Parish, the Wem district area and Shropshire Council and how this was likely to affect the Parish.

It was essential for the Council to come to terms with the requirements and the paper work involved and to ensure that the place plan it produced was relevant and up to date.

As the Council's Community Action Officer, she would be available to give support and would keep the Council advised of any changes to the system.

The Chairman thanked her for attending and giving a clear picture of the system and the process.

#### **14/06 Matters Arising:**

##### (a) Highways (13/187(a)).

*Victoria Doran (Shropshire Council) had confirmed the following:*

1. *Gully at junction of A53 and Wytheford Road has been unblocked and will be monitored. Needs a larger pipe but currently there are not sufficient funds to do this.*
2. *A tarmac ramp has been installed at the crossing point near the Doctor's surgery.*
3. *Pot holes in White Lodge Park have been dealt with.*
4. *Order placed with Ringway to deal with the overgrown footpath on the A53 by the Farm Shop.*
5. *Hedge has been cut back at entrance to White Lodge Park and order raised to repair the barrier. Discussions to take place with Jill Manley about further work to the hedge.*
6. *Potholes in Bridgeway/Millbrook not classed as safety defects but will be monitored by local technician.*
7. *Will arrange for bin by old bus stop to be removed.*
8. *Problems with A53 by Garden Centre are being investigated.*

##### (b) Notice Board by Play Area (13/198).

It was agreed that the board should be removed and that Richard Bailey should be asked to re-position it close to the entrance gate onto the playing field.

##### (c) Streetlight maintenance - upgrading contract (13/187(c)).

Clerk reported that the contract appeared to have been completed and that he was awaiting the invoice for the work.

##### (d) Moat - new pathways (13/187(d)).

It was noted that because of the wet conditions in the Moat area, Mr. Allmark had been unable to start the work but was planning to do so within the next couple of weeks.

##### (e) Litter picking contract (13/187(e)).

Clerk had received a copy of Mr. Creber's insurance policy and a risk assessment for the work. It appeared that Ringway staff had informed Mr. Creber that they did not have any responsibility for litter collection inside the 30mph limits. This was contrary to the information provided by Shropshire Council and the Clerk had emailed Victoria Doran asking for this to be clarified.

(f) Community Service Awards (13/187(g)).

*The following nominations were approved:*

*Mr David Hanson for maintenance and oversight of the bowling green.*

*Mrs. Betty Marshall for her support of many organisations in the Parish.*

*Mr. Andrew Carter for his work as a Neighbourhood Watch Co-ordinator.*

*Jenny Jarvis; Stuart Horton and Simon Davies – First Responders in the Village.*

(g) Seat painting (13/198).

Mr. Kennedy reported that Mr. Creber had offered to carry out the work and after due consideration it was unanimously agreed that he should be offered the contract and that a fee of £270.00 would be paid for labour. Mr. Kennedy agreed to oversee the project and to purchase the paint for the work. Clerk was asked to confirm the details with Mr. Creber.

(h) Angling Club.

Clerk reported that he had received an email from Mr. Dove stating that he had asked Barclays Bank to transfer the funds into the Council's bank account and that he was fed up with being contacted about it. To date there had been no money received and the Clerk was asked to study the constitution of the Angling Club and then speak to a solicitor at Shropshire Council.

(i) Jubilee Tree (13/198).

Mr. Bailey had indicated that he could find a suitable location for the tree and would contact Mr. Brown to see if one of the trees he had growing in pots would be suitable. It was too late in the season to plant a bare rooted tree.

(j) Burial Ground.

Mrs. Medley asked that a vote of thanks was passed to Mr. Bailey for the excellent area he had created for the burial of cremated ashes. This was supported by all the Members.

**14/07 Correspondence.**

Members considered the following correspondence that had been received by the Clerk and already forwarded to them.

Patrick Cosgrove – items about Broadband in Shropshire.

Alison Tudor – Shropshire Rural Hub Newsletter.

Mandy Beever (Shropshire Council) – Hackney Carriages and Private Hire Vehicles.

CPRE – Countryside under Threat.

ALC – Shropshire Local Sustainability.

Shropshire Council – Site Allocation and Management.

ALC – Information Bulletin (March 14<sup>th</sup>).

Mr. Simon Jones – Planning Guidance.

Francis Carne – dog fouling notices.

Sue Thomas – Ageing Well Information Event.

ALC – Information Bulletin March 27<sup>th</sup>.

Mrs. M. Manley – stating how pleased she was with the Glebe development and thanking Members and Mr. Bailey for all the work that had been carried out.

**14/08 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (April)	£539.06
Mr. J. Wilson	Expenses (March)	£88.20

Inland Revenue	Tax/N.I (April)	£134.60
Mr. R. Bailey	Routine maintenance/ & inspections	£333.00
Balfours	Rent: Glebe	£50.00
	Car Park	£125.00
	Playing field	£1,050.00
NALC	LCR Annual Subscription	£17.00

#### **14/09(a) Financial Statement:**

A financial statement was tabled and approved.

#### **14/09(b) Income and Expenditure report for 2013 – 2014:**

The Clerk tabled a detailed report and a comparison document for Members to consider, pointing out that the documents still had to be audited. He asked Members to contact him if they wanted additional information or clarification.

#### **14/10 Exchange of Information:**

##### (a) Items for inclusion on the next agenda:

New Council Notice Board.

Burial Ground Issues.

##### (b) The following concerns were reported:

###### (i) Highways:

No issues raised.

###### (ii) Streetlights:

No issues raised.

###### (iii) Other:

###### 1. Dangerous Tree.

Mrs. Clarke stated that a local resident had raised concerns about a dangerous oak tree close to 81, White Lodge Park. Councillor Jones agreed to investigate the ownership of the tree.

###### 2. Cherry Trees.

Mrs. Manley had reported that two cherry trees in White Lodge Park appeared to be dead. It was agreed to monitor them and if necessary make arrangements to replace them in the autumn.

###### 3. Carradine Flats – Lighting.

It was reported that new security lights placed at the flats were positioned in such a way that they were shining into properties over the road and into oncoming vehicles. Clerk was asked to contact Meres and Mosses and ask for them to be adjusted.

###### 4. War Graves.

Mrs. Medley stated that despite promises made, the War Graves Commission had not carried out any maintenance on the service personnel graves in the burial ground. Clerk to report this back to the Commission.

###### 5. Cycle Track.

It was agreed that £250.00 could be spent on up-grading the cycle track. Mr. Bailey to organise.

###### 6. Glebe Area.

It was agreed to spend £130.00 on a waste bin for the picnic area. The bin would be constructed to the same pattern as the one placed in the cycle track area.

Mr. Bailey reported that the benches had arrived and would be put in place over the next two weeks.

It was agreed that Mr. Bailey could purchase some additional hardcore material from Mr Allmark, to use round the area where the picnic tables were being placed.

#### **14/11 Reports from:**

##### **(a) Police:**

The following offences had been recorded during February:

*River Gardens*      *Vehicle crime -1*

*A53 Area*            *Anti-social behaviour – 1; Criminal damage/arson – 1 (no action taken)*

*Church Close*      *Vehicle crime – 1; Violence/sexual offence – 1*

*Glebelands*         *Anti-social behaviour – 1*

*Leasowes*           *Vehicle crime – 1*

*Coppice Close*     *Anti-social behaviour - 1*

##### **(b) RAF Shawbury:**

Flt. Lt. Hobkirk had sent in a report that there would be a display of Typhoon aircraft at the base on May 8<sup>th</sup>. and it would be quite noisy.

The Chairman reported that he and the Clerk had met with Group Captain Smith and discussed issues related to the relationship between RAF Shawbury and the Council. They would continue support of the Community Service awards this year and were prepared to arrange for working parties to give help with projects. However they needed to have details provided to them early in the financial year to allow for advanced planning and if it was for outside work, they would need details of an alternative project in case there were adverse weather conditions. They had pointed out to the Group Captain the difficulties associated with identifying dates at an early stage and as the Council had no responsibility for indoor accommodation there would be a need to discuss alternative activities with other providers. However the Council hoped that the base would still be involved with the annual awards.

##### **(c) Shropshire Council:**

Councillor Simon Jones reported that:

1. Consultation papers for various developments proposed by Shropshire Council were available on the web site and urged Members to respond to them if they wished to comment on any of the proposals.
2. Unlike most parts of the Country, school numbers in Shropshire were falling quite quickly and could lead to some Governing Bodies asking for rural schools to be closed. In Shawbury the numbers of children attending had fallen from 228 to 180, causing the closure of one class and a reduction in staff.

#### **14/12 Planning Applications:**

A. The following applications had been received.

(a) Ivy Court Mews – reduction of overhanging branches on a maple tree.

Shropshire Council's tree officer had been asked to carry out a full inspection of the tree before any remedial work was carried out.

(b) 5, Muckleton Cottages, Muckleton – erection of a first floor extension. Application supported.

B. The following application has been approved by Shropshire Council:

Bridge Mount – erection of one dwelling.

C. OtherSparrow Cottage:

It was noted that a report had been received indicating that the developer had lodged an appeal against Shropshire Council's decision to refuse the development of a caravan site at the location.

**14/13 Committee/Other Reports:**(a)Shropshire Council Local Joint Committee

Ms. Sue Thomas gave an outline report on the proposed remit for the Committees.

Shropshire Council is transforming into a Commissioning Council and the LJC's would be fully involved with this and supported by the local Community Action Officer. There would be no budget available for grant allocation to local organisations but the Committees would have an increased role in placing an emphasis on localism and providing assistance with Place, Parish and Neighbourhood Plans. They would also be involved in developing co-operation between the various parish and town councils and included, would be the right to challenge Shropshire Council plans and the oversight of local delegated budgets and local decision making.

(b) Helicopter Noise Liaison Committee.

Mr. Kennedy reported that the meeting had been well attended but that very few issues had been raised.

**14/14 Press Matters**

There were no issues.

**14/15 Date and Time of next meeting:**

The next meeting - the AGM - will be on May 13<sup>th</sup>. 2014 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)**      **Date:** \_\_\_\_\_